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#1 - FOR ACTION

cc: D/OL

(PLS PREPARE RESPONSE FOR DDA'S SIGNATURE)

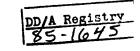
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DO NOT us	se this form as a RECORD of appro- clearances, and similar a	vals, concurrences, disposals, ctions
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**STAT** 

MAY 2 1985



Mr. Harry Fitzwater
Deputy Director for Administration
Central Intelligence Agency
Washington, DC 20505

Dear Mr. Fitzwater:

Under the provisions of 31 U.S.C. § 3726 and 41 CFR 101-41 (Transportation Documentation and Audit), GSA's Office of Transportation Audits is responsible for the audit of transportation bills paid by all Federal agencies worldwide, identification and recovery of all associated overcharges, prescription of uniform documentation payment and audit procedures, as well as the monitoring of Federal agencies' regulatory compliance.

It is in this context that we believe it would be mutually beneficial to have a more direct interchange of information with the agencies that we support. It has been suggested that creation of an Interagency Committee on Transportation Audits would serve this purpose. If established, the committee would meet periodically, but at a minimum annually.

In this regard, I would like you or your designee to complete the enclosed questionnaire and return it to the following address by May 31, 1985:

General Services Administration
Office of Transportation Audits
Review and Assistance Section (BWCP/A)
18th & F Streets, NW.
Washington, DC 20405

Questions and/or verbal comments should be directed to George Gilmore on (202) 786-3016 or FTS 786-3016.

Thank you for your cooperation in this matter.

Sincerely,

MAKEN

THOMAS P. WOLF Director, Office of Transportation Audits

Enclosure

Sanitized Copy Approved for Release 2010/11/10 : CIA-RDP88G00186R000800920012-4

## PROPOSED INTERAGENCY COMMITTEE ON TRANSPORTATION AUDITS

YAC

No

WOULD YOUR AGENCY TO MEETINGS OF SUC		RLY SEND REPRESENTATIVE(	<b>(2)</b>	·	-
SUGGESTED FORMAT:	Should both policymakers and "technical"				
personnel attend the same sessions? Would meetings in regional cities be beneficial? Would a workshop type approach be most productive?					
ADDITIONAL REMARKS	S:				
SUGGESTED AGENDA 1	ITEMS:		aid documents for		
audit. Cash purchase of transportation which costs					
		over \$100. Closings/consolidations	s of certifying		<del></del>
		offices.			
		Processing of SF 1170's Obtaining exceptions to	existing regulations.		
		Input to new regulation	ns.		
OTHER SUGGESTED A	GENDA I	ITEMS:			
WOULD YOU OBJECT	to occ	ASIONAL INDUSTRY PARTICI	PATION?		
PLANNED LOCATION:	GSA I	neadquarters located at	18th & F Sts., N.W.		-
Alternative locat	ion(s)	•			
ADDITIONAL REMARK	s/ Suggi	ESTIONS:			
			Name of Responding Offi	cial (Ple	ease Prin
		•	Agency		
			Mailing Address		
			Telephone Number		

Please Mail to:

General Services Administration
Office of Transportation Audits
Review and Assistance Section (BWCP/A)
18th & F Sts., N.W.
Washington, D.C. 20405
Attention: George Gilmore